

VACANCY

CCC Group is an internationally ranked general contractor providing a broad scope of construction, maintenance and fabrication services to various industrial markets throughout the U.S. and in select foreign regions like South America and the Caribbean. We are dedicated to performing work to the highest standards coupled with striving to exceed our clients' expectations to deliver solutions based on our expertise backed by superior safety and quality principles. Through our regional office in Suriname we successfully carry out several construction projects for the local and regional market with the highest management, quality and safety standards. To strengthen our Project Executive Organization, we are currently looking for a suitable candidate for the following position:

ESTIMATING MANAGER

Job Summary:

Understand our client's requirements and structure their project scope. Prepare, and/or coordinate preparation of, estimates on medium to large and complex construction projects. Provide preliminary and final estimating input on complex project estimates. Provide specific discipline expertise. Interface with owners, engineers, and contractors to resolve technical matters during negotiation and contract execution. Will lead presentation of proposal to customers. Position will involve supervision of estimating staff members.

Typical Duties:

- Educate, guide and manage the Estimating Team.
- Improve and maintain accurate estimating process and procedures.
- Review tender specification, drawings, attend pre-bid meetings, etc. to determine scope of work and required content of estimate. Resolve ambiguities with the Client.
- Prepare complex estimates utilizing company estimating software. Perform complete quantity take-off of Scope of Work. Develop/coordinate studies for complex/high-risk construction activities. Estimate labor, material and equipment requirements. Develop full project indirect costs.
- Prepare inquiries, RFP/RFQ packages for suppliers and make final evaluation of submitted supplier bids as required.
- Determine project durations, work sequences, prepare or assist with developing project's schedule.
- Review and incorporate historical data from purchase orders, subcontracts, productivity reports, etc. to optimize cost estimates.
- Provide technical support to personnel preparing discipline estimates for assigned bids. On larger projects facilitate coordination and completion of discipline estimates leading to finalizing a comprehensive proposal.
- Assist with awarded contracts as required - may include budget creation, estimating change orders, attendance at PCS meetings, etc.
- Perform additional assignments per department's direction.

CORPORATE HEADQUARTERS

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CCC GROUP SURINAME

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Required/Desirable Knowledge, Skills, and Competencies:

- Knowledge of industrial construction systems and concepts, e.g. tanks, piping systems, structures, etc.
- General knowledge of estimating techniques, cost control, project management, and material properties.
- Ability to read and understand engineering drawings and customer inquiry documents.
- Ability to identify, quantify and communicate project risks.
- Good verbal and written communication skills in English.
- Intermediate to advanced knowledge of MS Excel.
- Be familiar with the PMI and/or AACEI good practices (Optional).

Preferred Qualifications:

- University or related degree in Engineering or equivalent combinations of technical training and/or experience.
- Experience in industrial construction, operations, estimating or project management.

Company Compensation:

- Attractive salary and benefits compatible to the local market.
- Opportunity for career growth and development.

Send your cover letter and resume to: CCCHRSuriname@cccgroupinc.com or to P.O. Box 1243 Paramaribo, Suriname. Call for info to: (+597) 323400 ext. 2857.

Vacancy posted: 01/06/2025